

Avery Point Associated Student Government Funding Request Form

Name:

Date:

Club/RSO (if applicable):

IF you are proposing an event, fill out **both** Sections I and II. *IF* you are requesting funds for materials, fill out **only** Section II.

Upon completion, send your form to any member of the ASG or the Student Activities Coordinator

ASG MISSION STATEMENT

To advance the social, academic, and personal growth of all Avery Point students by building an inclusive, vibrant, and empowering campus culture.



GOVERNMENT

Section I: Event Funding Proposal

Event Name:

Event Description:

Type of Event:

Entertainment Event (musician, comedian, etc.) Special Event (DIY event, giveaways, etc.) Diversity, Equity, and Inclusion Event (pride week, multicultural lunch, etc.)

Proposed Date (approximate):

Event Time (approximate):

Facility:

- Student Center
- Branford House
- Academic Center
- Gazebo Lawn
- Campus Quad
- Gymnasium/Pool
- Library
- Marine Sciences Building
- Other

Agency/Agent (if applicable):

Technical Needs (e.g. stage, audio, tables, etc.):



Section II: Funding Request

Purchase Description (what is it? what is it for?):

Itemized List of Expenses and Total Cost:

Quantity	Item	Cost (per item)
Total Cost:		

Upon Submission, Please Include All Documentation of Quotes For Items.

Such items include, but are not limited to, the following: A copy of a quote provided from a vendor A screenshot of a cart on a retail website (Amazon, Walmart, etc.) A list of links to items on a retail website